## MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
## OBJECTIVE QUESTION
## GCC-TBC 30 Dec 2023 GCC-TBC ENG-40-WPM BATCH-901
## PROVISIONAL ANSWER KEY

| Sr.No | Question | Option A | Option B | Option C | Option D | Provisional Answer |
|---|---|---|---|---|---|---|
| 1 | The short form of the Transmission Control Protocol is _____ | TPC | PCL | HCL | TCP | D |
| 2 | Passwords in email is used for _____ | networking | sharing | Security | mailing | C |
| 3 | One Tweet can contain 140 characters only. | TRUE | FALSE | | | A |
| 4 | Logical unit is part of _____ | Memory Unit | CPU | RAM | None of these | B |
| 5 | Netscape Navigator can be downloaded from. | www.microsoft.com | www.netscape.com | www.gmail.com | www.yahoo.com | B |
| 6 | In Ms - Word Bold, Italic, Regular are known as | Font Effects | Word Art | Font Styles | Text effects | C |
| 7 | In review tab _____ is available for text/paragraph | Insert | Format | Review | View | C |
| 8 | We can remove border of shape by selecting _____ option | NO Outline | Inline | Inset | Outset | A |
| 9 | _____ shortcut key is used help in Ms-word | Ctrl+ F1 | F1 | F2 | F3 | A |
| 10 | _____ item is printed at the bottom of each page | Header | Footer | End | Bottom | B |
| 11 | Using which tab the new comment insertion can be done in MS Excel 2010 ? | data | view | review | home | C |
| 12 | _____ is a correct syntax of OR function in MS-Excel. | OR (IF) | OR (Logical Test1, Logical Test 2……..) | OR (A+B+C) | OR (A1:A5) | B |
| 13 | The address of first cell of sheet is _____ | A1 | A1048536 | A | 1A | A |
| 14 | By default, Locked protection is given by Excel to all _____ | Tables | functions | Cells | Data | C |
| 15 | The TODAY() functions enters the ____ | System Day | System Date | System Time | System Date and Time | B |
| 16 | Which menu contains the Document Setup command | Edit | File | View | Document | B |
| 17 | In PageMaker _____ tool is used to zoom document. | Hand | zoom | Rectangle | Polygon | B |

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|---|---|---|---|---|---|---|
| 18 | In PowerPoint, to underline text _____ option is used . | slideshow-setting | Slideshow-setup | home - Font | Home tab-style menu | C |
| 19 | _____ transition are available in PowerPoint | Entrance | Exit | Emphasis | Flip | D |
| 20 | Use F5 function key for _____ | slide show | animations | stop slide show | exist from slide | A |
| 21 | Web browser is the software which is used to _____ the internet. | Closing | Surfing | Connecting | None of these | B |
| 22 | The _____ given to computer is processed | Virus | Output | Input | Paper | C |
| 23 | _____ are parts of email | to | subject | body | All of these | D |
| 24 | While transferring data on network, speed is measured in _____ unit. | Hertz | Baud Rate | Kilometers | Millimeters | B |
| 25 | _____ is online open platform for people | Social Networking | Networking | Internet | None of these | A |